**COLLABORATION AGREEMENT**

Memorandum of Understanding

Between:

**Open Food Web Foundation Ltd (“Open Food Foundation”)**

(hereinafter referred to as **"Collaborator A"** further referred to as "OFN ")

(Registration No.: )

Duly represented by: Serenity Hill

and

KANDU

 (hereinafter referred to as **"Collaborator B"** further referred to as "Kandu”)

(Registration No. 2013/128174/07: )

Duly represented by: Lawrence Strydom (Director)

**and**

African Conservation Trust

 (hereinafter referred to as **"Collaborator C"** further referred to as "ACT”)

(Registration No.: IT2174/00, 030-243 NPO, PBO 930014758)

Duly represented by: Francois du Toit (CEO)

**THIS AGREEMENT** is made and is effective from this 1 day of September 2015, notwithstanding the signature date of this agreement.

**NOW WHEREAS** the parties have agreed upon the following:

Collaborators agree that the following provisions are incorporated into the Agreement to which it is attached and made a part thereof, said Agreement being signed and dated. Collaborators agree that the terms of this attachment prevail over the terms of any other document relating to and a part of the Agreement in which this attachment is incorporated.

**PURPOSE**

The parties to this Memorandum of Understanding ("MOU") are OFN "A" and KANDU "B" and ACT “C”.

The parties enter into this MOU in furtherance of their charitable purposes. The parties hereby form the partnership (the "Collaborative"). The Collaborative will submit a joint proposal to potential funders in cases where the parties decide to form a strategic alliance partnership.

**DURATION**

This MOU shall commence on the date first written above and shall terminate on 1 October 2019, unless earlier terminated as provided herein.

Any party may terminate its participation in the Collaborative and this MOU upon 90 days written notice delivered to the other party.

**OBJECTIVE**

The objective of this Collaborative Agreement is to:

1. Facilitate the deployment of the OFN platform in Southern Africa.
2. Ensure that the OFN brand is used consistent with the brand identity as expressed in: openfoodnetwork.org
3. Facilitate the sharing of code and knowledge between South Africa and the Open Food Network community.

**DUTIES & RESPONSIBILITIES**

In carrying out the Agreement, each party shall have the following duties and responsibilities.

"**A**" **shall:**

* Maintain a global information site with a page for the Southern African OFN project (that links to the Southern African OFN site).
* Provide brand assets for use in the Southern African project
* Work with B to ensure quality control in developing and integrating code to master.
* Provide documentation and community infrastructure to enable sharing of knowledge with other Open Food Network development projects.
* Proactively seek out funding opportunities with potential benefit to the whole Open Food Network community .

"**B**" **shall:**

* Provide the physical and virtual environment required for the deployment and customisation of OFN in Southern Africa
* Provide technical support of said environment.
* Provide the skills required for customisation and localisation.
* Provide project management services for the deployment of OFN and the integration of the Kandu Data Management Platform with OFN
* Provide skills required for said integration.
* Act as a technical and administrative liaison with OFN.
* Ensure that the OFN brand is used consistent with the brand identity as expressed in: openfoodnetwork.org
* Work with A to ensure quality control in developing and integrating code to master (where relevant).

"**C**" **shall:**

* Act as the NPO vessel for OFN Southern Africa roll out
* Be responsible for compliance and administration
* Provide funding for the initial roll out of the OFN SA development environment and the integration of OFN with Kandu Data Management Platform/Gigabite Guardian

**All parties shall:**

* Maintain collaboration participant confidentiality in accordance with this agreement, governing laws and regulations;
* Participate in Agreed evaluation activities; and
* Meet at least quarterly to share information.

**COMMUNICATION**

The parties will meet on at least a monthly / quarterly basis or as required. Other meetings between the parties will occur as required. The parties Coordinators shall ensure regular and on-going communication between the parties *via* phone, email notices, and other forms of communication.

**STRATEGIC PLAN**

The Collaborates will agree on and compile a strategic plan which must define the detailed roles and responsibilities which include performance standards and monitoring to be developed.

**MEDIATION**

The parties agree to make a good faith effort to resolve any and all differences arising among them in the interpretation or performance of this MOU. If the parties fail to reach agreement on any matter, then prior to taking action, the parties shall attempt to employ, at cost of both parties, the services of an independent third person mutually acceptable to the parties to mediate the dispute within five (5) days of appointment.

If the parties are unable to agree on such a third person within fourteen (14) days of the request of either party for mediation, or if on completion of such mediation the parties are unable to settle the dispute, then any party may request arbitration or may take such other action as it deems appropriate.

**AUTHORITY**

Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been duly authorized and empowered to enter into this MOU. This MOU shall not become effective until signed by all parties.

**NON-DISCRIMINATION**

Each party represents that it is an equal opportunity employer and agrees not to discriminate in hiring and employment practices against any person on any ground prohibited by law or regulation for any position for which an employee or applicant for employment is qualified.

**INDEPENDENT CONTRACTOR**

Each party has or will secure all personnel required in performing its services under this MOU, and shall be responsible for all taxes and other payments, and all reporting requirements, for the personnel that it uses in the performance of its services.

**AMENDMENTS**

This MOU constitutes the entire agreement of the parties, superseding any prior written or oral agreements between them on the same subject matter. Amendments of this MOU must be in writing and signed by a duly authorized representative of each party.

**GOVERNING LAW**

This MOU shall be governed by and construed in accordance with the laws of the Republic of South Africa.

**SEVERABILITY**

If any term, covenant, or condition of this MOU is held by a court of competent jurisdiction to be invalid, or unenforceable, the rest of the MOU shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such enforcement shall frustrate the purpose of this MOU.

**COMPLIANCE WITH LAWS**

In the performance of its services, each party agrees that it will comply with all laws, ordinances, rules, and regulations of any National and Provincial government or administrative agency or local government, that affect performance of its services.

**ASSIGNMENT**

No party shall assign, subcontract, or transfer its interest in this MOU or the work thereunder without the prior written consent of the other parties.

**Authorised Signatory "A"**

Date:

**Authorised Signatory "B"**

Date:

**Authorised Signatory "C"**

Date: